

**MINUTES OF THE MEETING OF THE PARISH COUNCIL
TUESDAY 19TH MAY 2015 AT 7.30PM
WOULDHAM VILLAGE HALL**

Present: Cllr J Head - Chairperson
Cllrs D Adams, K Aspinall, R Fitzwater, T Fulwell, G Goode, A Marr and D Parris

In Attendance: 12 members of public

		ACTION
1.	APOLOGIES There were apologies from Borough Cllr R Dalton & Borough Cllr D Davis - attending a full council meeting at TMBC	
2.	MINUTES The minutes of the Parish Council meeting held on the 07/04/15 were proposed by Cllr Head and seconded by Cllr Adams to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairperson.	
3.	MATTERS ARISING FROM THE MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
4.	DECLARATIONS OF INTEREST Cllr Head declared an interest in any grounds maintenance issues. There were no other declarations. Any declarations that Councillors became aware of which were relevant to this meeting should be declared, as appropriate, throughout the meeting.	
5.	<p>EXTERNAL REPORTS</p> <p>5.1 Borough Councillors: An e-mail had been circulated and there were no questions.</p> <p>5.2 County Councillor: No Report Received</p> <p>5.3 Police Report: No report received this month.</p> <p>New crimes reported - April 15</p> <div style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> • Wouldham - Between 6:00pm on Monday 6th of April and 11:34am on Tuesday 7th of April. Wheel trims have been stolen from a car parked in the road. • Rectory Close - On Wednesday 15th of April between 8:15pm and 8:41pm. A garage in the back garden of a residential property was broken into. Nothing is missing. • Laker Road - On Thursday 16th of April between 2:20pm and 2:45pm. 36 boxes of cigarettes were stolen from the back of a vehicle in a superstore car park while the driver was entering the car. CCTV of the incident is being reviewed. </div> <p>5.4 Neighbourhood Watch Scheme: Cllr Aspinall reported that a meeting was re-scheduled and was held on 21.4.15, more residents attended and possible co-ordinators. The PSCO AND Neighbourhood Watch Team will keep a log of co-ordinators and issue reports on a regular basis. Cllr Aspinall will contact both for further details. Cllr Aspinall also needs to represent the receipt for printing.</p> <p>5.5 Youth Club: No updates from CATS</p>	Cllr Aspinall

<p>8.</p>	<p>MEMBERS OF THE PUBLIC</p> <p><i>Following receipt of a recent canvassing leaflet by the Wouldham Six could the Cllrs involved clear the air and offer an apology or explanation as to their involvement in this? Cllr Fitzwater explained that he was not aware of the content on the front page of the leaflet, only the small piece he submitted for the back page of the leaflet. Cllr Adams made no comment.</i></p> <p><i>The work is being carried out on the old Foresters Arms is becoming unsightly and has been on-going for some months now – as well as deliveries on building supplies being left in the middle of the footpath. What can be done?</i></p> <p><i>WPC cannot do anything as they are not doing anything illegal. TMBC are aware of the site and will monitor the work. Works have temporarily stopped, as small section of contaminated land was found in the rear garden, soil sample results are awaited, hopefully things will commence once this has been resolved. WPC to monitor.</i></p> <p><i>Regular items crop up time and time again via the Members of the Public, such as Flood Wall, Parking, Arriva Bus Incidents – could these items be added to the meeting agenda until fully resolved? WPC agreed to do this.</i></p> <p><i>HGV & Arriva Bus incidents – can this be officially recorded by the WPC as there has 14 incidents in 18 Months – WPC will look into this and the possibility of a 'live' record of incidents as these are going to become more common place as Hall Road opens.</i></p> <p><i>Issues with High Street have been reported to Michael Heath of KCC – Video footage is available of the road surface moving under the weight of the vehicles as the construction and substrate of the road was not designed to take the weight of HGV'S. KCC response to date – no action can be taken as priority id given to roads where fatalities or injuries have occurred as a consequence of an incident.</i></p> <p><i>WPC Social Media and Website update – some time ago it was discussed that a WPC Facebook page should be created to inform residents on local group pages – this is ready to go 'live' if WPC in agreement. Website platform also needs updating and a new e-mail address would be good, instead of using HOTMAIL – we could purchase – for small fee a new website platform (£6/YR) and e-mail address (£1/YR)– clerk@wouldhampc.co.uk – All Cllrs agree to go ahead and action this – regular item will be added to agenda. James Rutherford has kindly offered to set up and support WPC.</i></p> <p><i>Parking along Oldfield Drive is reported as still being a problem at Certain times of the day with residents being blocked at access ways, cars parking on the pavement and issues at School Times. PCSO should be first point of contact; WPC will ask TMBC to look at the possibility of ZIG ZAGS at the rear school gate. Cllr Adams will ask the school to issue their regular reminder to parents.</i></p> <p><i>A lot of rubbish is being left on the recreational ground between the basketball court and the play area; can we have an additional bin installed? WPC will look into cost of a bin and contact TMBC to see if they will empty it as part of their regular regime.</i></p> <p><i>Could Hall Rd become a Toll Road charged to users except local residents – as part of Hall Rd is privately owned – This is not possible as the new road is subject to a Section 38 Agreement with the Trenport and will be adopted by KCC once it has been completed and is in use.</i></p> <p><i>Another Arriva incident was recorded where a car was significantly damaged, can we ask how we can stop this happening? The WPC is awaiting a meeting with TMBC, KCC & ARRIVA this is due to be scheduled and we will keep residents informed.</i></p> <p><i>Can the car park holes be filled in? This needs to be sorted and was stated in the last minutes – WPC agree to look into more substantial repairs to ensure low maintenance in the long term.</i></p>	<p>Cllr Head</p> <p>WPC</p> <p>WPC</p> <p>Cllr Head</p>
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<p>9.</p>	<p>STREET LIGHTING:</p> <p>Portal Items reported this month/still outstanding:- 121061 now under 17234686 - High Street - JHBT014 -not working - enquiry attended and more work required by UK Power Network. Resident had enquired on this and a response has been emailed.</p> <p>Outstanding Action:</p> <ul style="list-style-type: none"> • Cllr Aspinall was to obtain a couple of quotes to compare to EON; current supplier for the PC owned street lights. Cllr Aspinall explained that there was no information available regarding usage and account details for EON so was unable to do this – Cllrs agreed to put this on hold until a later date. 	
<p>10.</p>	<p>HIGHWAYS AND VERGES</p> <p>Actioned: B.Cllr Davis forwarded an email to the clerk re residents question on parking on the pavements. Response emailed to the resident - 9/4/15</p> <p>Outstanding Actions:</p> <ul style="list-style-type: none"> • Andy Bracey, TMBC agreed to hold a site meeting with parish Cllrs & Borough Cllrs after the election to look at the parking issues in the village. • Boundary Sign on Pilgrims Way. KCC have stated that we can only use the Invicta Logo on the sign – this needs to be looked at again as we have the funding from TMBC. <ul style="list-style-type: none"> • Village sign - Cllr Head have provided RBL with details and we are awaiting the designs. Solar lighting would be looked at. Cllr head would prefer an enamel sign to protect it against the weather long term. • Oldfield Drive parking issues remain an issue - following on from residents concern raised in April, the Clerk had contacted the Police on the parking issues here. A Leaflet was issued to the village asking for considerate parking but issues still occurring. WPC to look into what action can be taken or who to contact with issues. • Roundabout in Oldfield Drive is to be brought to KCC's attention, as there is no current signage installed to inform drivers that this is a roundabout and no markings on the roundabout to indicate direction of traffic. <p>Portal Items reported this month/still outstanding:- 150440 - British gas van parking on verge in High Street and causing damage. KCC have contacted the B.Gas and the van owner has been spoken to.</p>	<p>WPC</p> <p>Cllr Head</p> <p>WPC</p> <p>WPC</p>
<p>11.</p>	<p>FOOTPATHS/PROW</p> <p>Outstanding Action</p> <ul style="list-style-type: none"> • Blocked drain on old allotment footpath - outstanding but currently not causing an issue • Hill Road - chased both PROW and VOV on the proposed work • MR9 - dog bin request made to TMBC. They will not pay for bin or installation here but will service the bin if WPC pay to have it installed. Agreed Cllr Fulwell to check with resident at location if they have objections and to gain a quote for the cost of bin and installation. 	<p>Cllr Fulwell</p>
<p>12.</p>	<p>ALLOTMENTS</p> <p>Actioned:</p> <ul style="list-style-type: none"> • Contacted AA regarding bonfires during the daytime and weekends. They will put a note on the allotment gate for allotment holders to be considerate when lighting bonfires and to avoid weekends, as per TMBC guidance. • Emailed A.A. to request allotment holders cut the weeds back from the perimeter fence on their side next to footpath MR6 	
<p>13.</p>	<p>WOULDHAM COMMON</p> <ul style="list-style-type: none"> • Cut due soon. • Recent issue with rubbish being left at the common, need to issue a gentle reminder to ask users to take home their rubbish. 	

<p>17.</p>	<p>CORRESPONDENCE LIST The list of correspondence received and letters sent during the last month had been circulated to all councillors prior to the meeting (not including emails):- List of Correspondence received in April 2015</p> <ul style="list-style-type: none"> • Came & Co. Spring newsletter • Clerk and Councils direct - May 2015 	
<p>18.</p>	<p>DATE OF THE NEXT MEETING The next Parish Council meeting will be held on Tuesday 2nd June 2015 starting at 7.30pm.</p>	
<p>19.</p>	<p>QUESTIONS FROM COUNCILLORS, CHAIRMAN AND CLERK/FUTURE AGENDA ITEMS Cllr Goode asked if anyone was aware if the supermarket bus still attended the local villages as they have been asked by a local resident, if so, can this return to Wouldham. Cllr Goode agreed to look into this further.</p> <p>Cllr Head mentioned the review of the License at The Medway Inn – no correspondence has been received by the PC to date.</p> <p>Cllr Parris mentioned that the WPC were to get a quote to do repairs to the recreational ground carpark - did this happen? The WPC have agreed to look at long term solution to repair the surface including re-levelling.</p> <p>Cllr Parris asked if we could obtain a stencil & spray paint for the footpath 'pick up after your dog'. WPC agreed to try to get a price for this.</p> <p>Cllr Parris has spoken with a resident at Cornwall Close as people are parking right on the corner & visibility is bad, could yellow lines be painted here to resolve? WPC to ask TMBC.</p> <p>Cllr Parris mentioned the Riverside Flood Wall & asked for a re-visit for monitoring/update of movement by TMBC & an updated report. WPC to contact TMBC.</p> <p>Cllr Adams informed all Cllrs are invited to Wouldham School on 17th June for the 150 years celebration. If Cllrs wish to attend could they please contact the school office on 01634 861434.</p> <p>The Parish Meeting closed at 9.32pm.</p>	